



Job Title: Technical Specialist Non-Motor Underwriting
Department: Local Partnership

Job Summary

To serve our partners by providing product and service information, analysing and assessing risks for acceptance and submitting terms and conditions. To resolve product and service issues for all general insurance products and services. Your responsibilities include review applications to assess the risks as per established company guidelines.

Main Responsibilities

- Review applications and prepare quotations.
- Provide technical assistance for partners.
- Product training for partners.
- Verify and approve Quotations & Policies.
- Review of renewal terms.
- Verify Renewal Notices.
- Train junior staff.
- Attend to queries of partners.
- Accompany internal surveyor for risk survey as and when required.
- Liaise with Claims Department when reviewing terms for clients with bad loss ratio/claims experience.
- Prepare PML Sheets for approval by Manager and Reinsurance Department.
- Reassess risks before renewal and provide recommendations in respect of missing covers.

Job Requirements

- HSC
- Cert CII would be a definite advantage
- A minimum of 5 years of relevant experience
- Knowledge of Underwriting Guidelines, Non-Motor Insurance Products and Treaty Reinsurance Guidelines
- Good negotiation skills
- Good Communication skills, verbal and written
- Well versed with MS office tools (Excel and PowerPoint)
- Self-confident, committed, enthusiastic and able to work under pressure

Interested candidates are requested to send their CV on recruitment@mua.mu

The company reserves the right to call only the best qualified candidates for the selection exercises. Applications received after the closing date might not be considered. The company also reserves the right not to proceed with the vacancies.