



**Job Title: Assistant Manager - Reinsurance**

**Department: Reinsurance**

### **Job Summary**

Looking for an effective leader to manage reinsurance desk for Mauritius reinsurance facultative, claims and administrative operations to provide technical support to underwriting, claims and accounting for reinsurance matters.

### **Main Responsibilities**

- Ensure Facultative placements are done as per internal requirements in line with MUA's growth strategy and performance targets
- Set up strategy on facultative renewal process, includes gathering pertinent information and producing statistical reports to support strategic goals
- Ensure compliance with risk management objectives
- Approve and review of reinsurance claims
- Participate in treaty renewal process
- Engaging in timely reporting to management and various committees as relevant
- Achieves departmental objectives by managing team; planning and evaluating department activities
- Managing team according to MUA established appraisal guidelines, includes relevant coaching
- Oversee updates to different procedures, guidelines and instructions including enforcing policies and procedures to adapt to different changes such as lean initiatives, raising standards or innovative solutions
- Manage assigned projects and report according to set timelines

### **Job Requirements**

- Degree in finance, statistics, Mathematics, legal or any related discipline or ACII or equivalent in work experience
- 5 to 7 years of relevant experience
- Excellent communication and interpersonal skills
- Ability to adapt to dynamic environment
- Ability to manage and coach a team

The company reserves the right to call only the best qualified candidates for the selection exercises.

Applications received after the closing date might not be considered.

The company also reserves the right not to proceed with the vacancies.